

CITY OF NEW HARTFORD
UTILITY BILLING APPLICATION
319/983-2548

TODAY'S DATE _____

ACCOUNT NUMBER _____

METER READ _____

MOVE IN DATE _____

NAME OF APPLICANT _____

PROPERTY LOCATION _____

PO BOX _____

DO YOU OWN _____ OR RENT _____ THE PROPERTY FOR WHICH YOU ARE APPLYING FOR UTILITIES?

\$75.00 UTILITY DEPOSIT REQUIRED TO OPEN ACCOUNT _____ **CASH/CHECK #** _____

SPECIAL NOTES _____

SOCIAL SECURITY NUMBER _____ - _____ - _____

DRIVERS LICENSE NUMBER _____ STATE ISSUED _____

PHONE NUMBER (S):

1ST CONTACT NAME _____ () _____ - _____

2ND CONTACT NAME _____ () _____ - _____

NAME OF LANDLORD _____

STATE LAW ALLOWS LANDLORDS/PROPERTY OWNER TO REVIEW YOUR UTILITY ACCOUNT. LANDLORDS /PROPERTY OWNERS ARE NOTIFIED WHEN ACCOUNTS BECOME DELIQUENT. NO EXCEPTIONS.

BILLS ARE MAILED OUT EVERY 25TH OF EACH MONTH. BILLING CYCLE RUNS FROM THE 15TH TO THE 15TH. IF YOU MOVE IN ON THE 1ST OF THE MONTH, YOU WILL BE IN THE MIDDLE OF THE BILLING CYCLE AND PRORATED FOR YOUR FIRST UTILITY BILL. BILLS MUST BE PAID BY THE 10TH OF EACH MONTH OR ADDITIONAL CHARGES WILL OCCUR. GARBAGE IS PICKED UP EVERY THURSDAY UNLESS FALLS ON A HOLIDAY THEN WILL BE PICKED UP THE DAY BEFORE. ALL PROPERTIES HAVE THEIR OWN GARBAGE TOTES ASSIGNED TO THAT PROPERTY. YOU ARE RESPONSIBLE FOR THE CARE OF THAT GARBAGE TOTE.

MOVE OUT INFORMATION: PLEASE COMPLETE AND RETURN INFORMATION PRIOR TO MOVING.

MOVE OUT DATE _____

MOVE OUT METER READ _____

COMPLETED BY CITY

FORWARDING ADDRESS _____

CITY _____ STATE _____ ZIP _____

DEPOSIT WILL BE APPLIED TO YOUR FINAL UTILITY BILLING.
ANY REFUNDS WILL BE MAILED TO FORWARDING ADDRESS PROVIDED.